

**Garland City Corporation
City Council Meetings
March 19, 2025**

Members Present:

Tena Allen
Jeanette Atkinson
Josh Munns
Sharla Nelson
Linda Bourne, Mayor
Sharlet Anderson, City Recorder

Members Absent:

John Losee

City Council Work Session

Mayor Bourne called the March 19, 2025, work session to order at 6:01 p.m. at the Garland City Building. The following Department Heads were also present: Emergency Management Director Lanette Sorensen, Deputy Fire Chief Andy McBride, and Police Lt. Skyler Gailey.

Garland City Area Flooding Study Report

Lanette Sorensen presented the report to the mayor and council. She stated that one of the major findings from the report is that there is a high-water table in Garland. Suggested actions for the city are helping educate residents on preventative measures, possibly installing groundwater monitoring wells, and conducting future detailed studies. Suggested actions for the homeowners are installing French drains, using a sump pump system, proper installation and maintenance of window wells, maintaining gutters and downspouts, proper grading around homes, and water alarms for early detection.

Department Head Reports

Lanette Sorensen reported on some of the classes and booths that will be at the Emergency Preparedness Fair on April 12th.

Lt. Gailey reported that the speed limit trailer has been on 1400 West to help with the issue discussed at the last meeting. He stated the department will be having a demo on the Flock System, which is a license plate reading system. He stated they have been working on a couple of grants for more speed limit trailers and possibly a SWAT vehicle or armored Hummer. He also discussed purchasing options for body cameras and using Beer Tax Funds to pay for them. He stated that he took Council Member Munns to a VirTra Training and asked him to talk about the experience. Council Member Munns stated it was very eye-opening to the kind of training the officers do and what it takes to protect us.

Deputy Fire Chief McBride reported the fire department is hosting several training classes this spring. He reported he has reached out to a company for a bid that refurbishes fire engines and is waiting to hear back before they decide if they want to go that way or put the engine out to auction. He reported the call volume has picked up a little with the weather getting better. He stated the Easter Egg Hunt will be on April 19th at 9 a.m. He also reported that he and the chief have been busy with business fire inspections. He also explained the purchase order that is on the regular meeting agenda for approval. He explained these are the masks they wear with the SCBAs when they go into a fire and are getting low on the spares they have on hand.

The meeting was adjourned at 6:59 p.m. by consensus of the Council.

City Council Meeting

Mayor Bourne called the March 19, 2025, City Council Meeting to order at 7:02 p.m. at the Garland City Building. Council Member Munns offered a prayer, and the Pledge of Allegiance was led by Council Member Nelson.

Council Member Atkinson motioned to approve the agenda. Council Member Nelson seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Council Member Allen motioned to approve the minutes for March 5, 2025. Council Member Atkinson seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Open Comments

There were none.

New Business

Discussion and Possible Action on City Property on 400 East

Mayor Bourne reported she received the market analysis back on the lot on 400 East for \$80,000. Council Member Munns stated that he would like to sell the lot and stated he had a list of things he would like to do with the money. He stated he would like the mayor and council to also come up with their own lists that they can discuss later as to what to use the money for, and thinks we should list the lot. A small discussion ensued.

Council Member Munns motioned that we get the 400 East property up for sale. Council Member Atkinson seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Discussion and Possible Action on Surplus Items

Mayor Bourne stated they have a list of items we need to surplus. They discussed some of the items, and some were removed for other departments to use.

Council Member Nelson motioned that we surplus the list with the exception of removing the Sawgrass Sublimation Printer and one of the Pro World Transpros. We will also remove one table and four chairs for the EOC, as well as the 28" TV for the EOC and the bookshelf with the twin doors for the EOC. All other things will be surplus as listed. Council Member Atkinson seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Discussion and Possible Action on Tractor Lease

Mayor Bourne stated they have a tractor lease in the papers, and usually we have been able to lease that tractor for \$3,900 for a year, but this year it has gone up to \$6,000 a year. She stated in a previous meeting we had discussed purchasing versus buying, so she wanted to have the council's input on whether it would be better to keep leasing or try to buy a lease buy-back tractor from one of the dealerships. Council Member Munns gave his insight on leasing tractors versus buying. A small discussion ensued.

Council Member Munns motioned that we just accept the lease agreement from Buttars Tractor for the blue tractor at \$500 a month for twelve months. Council Member Nelson seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Discussion and Possible Action on Purchase Orders

PO#8470 – Reading Truck Equipment

Mayor Bourne stated this purchase order was for a plow blade that is for the F-550 truck. There was a discussion on a hardened steel blade as opposed to a carbide steel blade.

Council Member Munns motioned that we approve purchase order 8470 for \$1,345 plus freight. Council Member Nelson added with the option to return it if it is the wrong thing and seconded the motion. All council members present voted in favor of the motion. Motion approved.

PO#8446 – SeaWestern

Mayor Bourne stated the next purchase order was from SeaWestern for the masks Deputy Fire Chief McBride talked about in the work session.

Council Member Munns motioned that we approve purchase order 8446 to SeaWestern for the three MSA SCBA masks which I am also a member of the fire department. Council Member Nelson seconded the motion, with all council members present voting in favor of the motion. Motion approved.

PO#8456 – Stella's Shop

Mayor Bourne stated these are for the soccer shirts. Council Member Munns stated that he would not be voting on this one because it is his sister.

Council Member Atkinson motioned to approve purchase order 8456 in the amount of \$1,911 for Stella's Shop for shirts for soccer. Council Member Nelson seconded the motion, with all council members present voting in favor of the motion except for Council Member Munns, who abstained from the vote. Motion approved.

Mayor and City Council Reports and Comments

Mayor Bourne reported that someone will be here to start the audit review this week and has requested the audit be done and finalized for one of the meetings in April. She reported that a resident on West Factory Street has been making numerous complaints about parking issues that are not issues in case the council members hear from the resident, they will know what has been happening. She also reported the city has been approached about hosting the school district's free lunch program at the city park. A discussion ensued, and the council would like to have a representative of the program come to a council meeting to discuss it. She also reported that a stop work order has been issued at 675 West Factory Street for the old home that is crumbling.

Council Member Allen had nothing further to report. Mayor Bourne mentioned that with the addition of 75 to 80 new homes since the sewer plant went into operation, they are having to run the sludge press two days a week instead of one.

Council Member Atkinson stated the youth council is doing great and has been doing some recruiting. She also mentioned the city cleanup days are April 18 and 19. She has been working on several grants and showed a map for the park expansion. She also mentioned the city received a \$1,000 tourism grant to help with Wheat and Beet Days.

Council Member Losee was absent.

Council Member Munns reported he walked the West Factory Street Project area Monday with the mayor, public works director, city engineer, and the construction company to review where some curb and sidewalks need to be redone and some driveways fixed.

Council Member Nelson had nothing further to report.

Financial Review – Approval of Payroll and Accounts Payable

Council Member Munns motioned to approve the coding for payroll and accounts payable. Council Member Atkinson seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Requests for Future Agenda Items

Council Member Nelson asked to have a review of the utility rate increases and budgets. Council Member Allen requested the WAZE App be on the agenda to discuss. Lanette Sorensen requested the Great Shakeout Drill be on the April 16, 2025, agenda.

Motion and Roll Call Vote for a Closed Session to Discuss Personnel Issues per Utah Code 52-4-205(1)(a)

Council Member Atkinson motioned to go into a closed session based on code 52-4-205(1) (a) for employees at 8:05 pm. Motion seconded by Council Member Nelson. Roll call vote: Council Member Allen – yes, Council


Member Atkinson – yes, Council Member Losee – absent, Council Member Munns – yes, Council Member Nelson – yes. Motion approved.

Council Member Atkinson motioned to adjourn from the closed meeting. Motion seconded by Council Member Nelson, with all council members present voting in favor of the motion. Motion approved.

Mayor Bourne called the regular meeting back to order at 9:53 pm.

Council Member Atkinson motioned to adjourn at 9:54 p.m. Council Member Nelson seconded the motion, with all council members present voting in favor of the motion. Motion approved.

The undersigned, duly acting and appointed Recorder for Garland City Corporation, hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above-referenced date.



Sharlet Anderson, City Recorder