

Garland City Corporation

City Council Meetings

September 3, 2025

Members Present:

Jeanette Atkinson
Sharla Nelson
Tena Allen
Josh Munns
John Losee
Linda Bourne, Mayor
Kristal Edwards, Recorder
Steve Brooks, City Attorney

City Council Work Session

Mayor Bourne called the work session for September 3, 2025, to order at 6:00 p.m. at the Garland City Building. The following Department Heads were present: Library Director Linda King and Public Works Director Travis Atkinson.

Linda reported that the library had been broken into for four days in a row, and many items were taken. She reported that a police report was filed, but understandably, the investigation was put on hold due to the unfortunate circumstances that had recently happened. She reported that the kids' Spanish class began today, and the adult Spanish class will begin tomorrow, September 4th, at 5:30 pm. She reported that the upcoming Movie in the Park will be held on September 26th. Lastly, she reported that there are a couple of light bulbs out upstairs at the library that need to be replaced.

Travis reported that he attended an informative training last week and was introduced to some tools that may be beneficial for the city to invest in the future. He reported that his department has tried to repair the crosswalk painter with no luck. He provided his recommendation and findings on the three bids he received to hire out the crosswalk painting. The lowest bidder was Striping Brothers for the amount of \$3,000, which would include materials, labor, and travel. He recommends that the council approve the bid during the council meeting. Additionally, he reported on the bid he received from Core & Main, in the amount of \$3,997.12, for meter lid replacements to ensure meters are being read in a time-efficient manner through the antenna. A brief discussion ensued. He recommends that the council approve the bid from Core & Main during the council meeting. Lastly, a discussion ensued regarding the preparation for winter.

Mayor Bourne reported the concerns and issues that Shannon King is facing with parents at the park, with children vandalizing park property. A discussion ensued regarding children defacing and vandalizing park property.

The meeting was adjourned at 6:36 p.m. by consensus of the Council.

City Council Meeting

Mayor Bourne called the September 3, 2025, City Council Meeting to order at 7:00 p.m. at the Garland City Building. Council Member Atkinson offered a prayer, and the Pledge of Allegiance was led by Council Member Losee.

Council Member Atkinson motioned to approve the agenda. Council Member Allen seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Council Member Atkinson motioned to approve the minutes for August 6, 2025, with the correction of changing the date from August 31st to August 1st under Linda King's report. Council Member Nelson seconded the motion, with all council members present voting in favor of the motion. Motion approved. Council Member Nelson motioned to approve the minutes for the August 25, 2025, meeting. Council Member Allen seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Open Comments

There were no open comments.

Old Business

Discussion and Possible Action on Bids for Animal Tech Vehicle

Mayor Bourne reported that she received two additional bids for the 2012 Impala exhaust repairs, with the lowest bidder being Crump Reese for the amount of \$1,117.78. The two additional bids were from K&N Automotive Inc for \$1,701.10 and Jim & Dave's Sinclair for \$1,600.00. A brief discussion ensued. Council Member Atkinson motioned to accept the bid from Crump Reese for the amount of \$1,117.78.

Discussion and Possible Action on 1400 South Sidewalk

Paul reported that the Sidewalk project is expected to begin Monday, September 8, 2025, with an anticipated completion by the end of this month, September 2025.

Discussion and Possible Action on 400 East Property Funds

A discussion took place regarding previous city council meetings, where \$10,000 from the proceeds of the property sale was allocated to the Park Site Plan. The council also discussed potential uses for the remaining funds to benefit the city, and the council agreed that these remaining funds would go to the park. Council Member Munns motioned that the remaining funds be used for an amphitheater named after the fallen officers, Lee Sorensen and Eric Estrada. Council Member Losee seconded the motion. A further discussion ensued regarding additional ideas of using the Lakeshore funds and the remaining proceeds from the property sale for the park trail to connect Tremonton City and Garland City, with the potential of naming the trail after the fallen officers. Council Member Munns amended his motion to only build an amphitheater at the park and name it at a later date. Council Member Atkinson proposed to ask the community and see what the community would like to do. Mayor Bourne asked for all in favor of Council Member Munns's amended motion, with Council Members Munns, Losee, and Atkinson in favor, and Council Members Nelson and Allen opposed. Motion passes.

Discussion and Possible Action on Magnolia Farms Siphon Bids

Paul reported that he was made aware that there are now two additional boxes that need replacement, bringing the total to four. These boxes help filter storm drain water into the irrigation ditch. He explained that their placement makes it challenging to replace but he is working towards a plan for modifications with contractors. Based on this update, he will be accepting bids for the four boxes instead of the original two. A discussion followed.

Discussion on City App

Council Member Atkinson reported that each department head needs to submit any content to the city app within the next two weeks so that the app can be activated for the public.

New Business

Suicide Prevention Coalition

Dorene Shulze expressed her appreciation to Garland City for allowing them to speak and for being willing to participate in the Wellness Garden project. She reported that there is a shortage of mental health professionals within Garland City and we had a vision to have a safe place to unwind and relax in the garden. The project has taken longer than expected, but she expressed what a difference it can make and is well worth it.

Bear River Health Department

Allena Pierce introduced herself and thanked the mayor for the opportunity to present. She provided a brief history and overview of the Box Elder Safe Communities Coalition. She explained how prevention coalitions across Utah collaborate to assess protective factors and identify local needs. Additionally, she reported that nominations are open for the Shine Your Light recognition award.

Discussion and Possible Action on Tractor Lease Renewal

Mayor Bourne reported that there is a year-to-year lease with Buttars Tractor and would like the council to decide whether to renew the lease for another year. Council Member Losee motioned to renew the one-year lease at \$500.00 a month for 12 months, totaling \$6,000.00. Council Member Atkinson seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Discussion and Possible Action on Core & Main Meter Lid Quote

Council Member Nelson motioned to accept the bid from Core & Main for the amount of \$3,997.12. Council Member Losee seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Discussion and Possible Action on Crosswalk Painting Bid

Council Member Nelson motioned to accept the Striping Brothers bid for the amount of \$3,000.00 for the crosswalk painting project, which includes material, labor, and travel. Council Member Losee seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Discussion on Resolution R-25-17

Valerie Claussen, the City Planner, reported that Box Elder County previously erroneously dedicated a private section of ground of the Sunset Court development to Garland City. She reported that this resolution is to legally correct the recordation and properly clarify the ownership boundaries, which the developer agrees with as well. Council Member Losee motioned to approve Resolution Number R-25-17, accepting a quit claim deed to correct a previously submitted erroneous dedication. Council Member Munns seconded the motion. Mayor Bourne called for a roll call vote:

Council Member Atkinson – yes
Council Member Nelson – yes
Council Member Allen – yes
Council Member Losee – yes
Council Member Munns – yes

Resolution R-25-17 passed.

Discussion and Possible Action on the High School Bear Restoration

Mayor Bourne reported that the Class of 1964 would like to restore the bear from the Class of 1926. A discussion ensued regarding the bear's location and funds for the restoration. Steve, City Attorney, noted that we do not have donations in our budget and advised that we should stay away from donations.

Introduction of Code Enforcement Officer

Mayor Bourne introduced the city's new code enforcement officer, RaeAnn Bott.

Oath of Office

Kristal administered the Oath of Office to RaeAnn.

Discussion and Possible Action on PO# 8847

Mayor Bourne reported that purchase order 8847 is for Fire Chief Steve Harrington for the radio headset repairs. Council Member Losee motioned to accept PO# 8847 for the headset repair. Council Member Atkinson seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Ordinance & Resolutions

Ordinance, O-25-06, Amending City Park Rules

Mayor Bourne reported that our city attorney, Steve Brooks, provided clarification within the Park Rule ordinance regarding the general penalty clause that was missed during the previous city council meeting. Council Member Losee motioned to accept Ordinance, O-25-06, amending Title 6, Chapter 5 of the Garland City Code. Council Member Atkinson seconded the motion. Mayor Bourne called for a roll call vote:

Council Member Atkinson – yes
Council Member Nelson – yes
Council Member Allen – yes
Council Member Losee – yes
Council Member Munns – yes

Ordinance, O-25-06 passed.

Ordinance, O-25-07, Adopting General Penalty Clause for Park Rules

Steve provided clarification that this ordinance is to protect the city by including the general penalty clause in the city code. Council Member Nelson motioned to pass Ordinance, O-25-07, amending the Garland City code section 1-4 to include a general penalty clause. Council Member Atkinson seconded the motion. Mayor Bourne called for a roll call vote:

Council Member Atkinson – yes
Council Member Nelson – yes
Council Member Allen – yes
Council Member Losee – yes
Council Member Munns – yes

Ordinance, O-25-07 passed.

Mayor and City Council Reports

Mayor Bourne took a moment to express her sincere appreciation to all of the city council, the community, city departments, and surrounding agencies for their immediate support and assistance during the time our community mourned the loss of our fallen officers. She reported that she has given Jeff Denning permission to extend the peer support as he sees is needed. Jeff has been in contact with the State to see if they will extend more money to peer support in light of the tragedy.

Mayor Bourne shared that she has received a few comments about why the city took funding from CAPSA. She provided clarification that CAPSA received the ground from Dr. Schow. CAPSA applied to Congressman Blake Moore's office for funding for the facility and they were not awarded the funding. Garland was only asked by CAPSA for support to bring their facility to Garland.

Council Member Allen received a note from Lanette Sorensen expressing her deepest gratitude for all of the support and appreciation to the city council and community during this difficult time.

Council Member Atkinson reported that the \$1,000 grant for city days needs to be resubmitted due to a glitch that occurred. She reported that the invoice for the fireworks from Garland City Wheat & Beet Days has been received. Lastly, she reported that the Youth Council is interested in touring the Lakeshore facility. Council Member Allen made a note and will get more information. Additionally, a brief discussion ensued regarding the branding wall status.

Council Member Losee did not have any reports.

Council Member Munns did not have any reports.

Council Member Nelson reported that she attended last night's Planning Commission meeting. She reported that there will be upcoming public hearings for the City Council for the City Engineering Standards, held on September 17th, and that the rezone for property at 657 West Factory Street will be held on October 1st.

Financial Review – Approval of Payroll and Accounts Payable

Council Member Atkinson motioned to approve the coding for payroll and accounts payable. Council Member Munns seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Requests for Future Agenda Items

- Winter Prep - Public Works Items
- City Engineering Standards
- Magnolia Farms Siphon Bids
- Trail between Tremonton & Garland
- Police Vehicle Purchase

Council Member Atkinson motioned to go into a closed session per 52-4-205 (1)(a). Council Member Losee seconded the motion. Mayor Bourne called for a roll call vote:

Council Member Losee – yes
Council Member Atkinson – yes
Council Member Allen – yes
Council Member Nelson – yes
Council Member Munns – yes

The closed session began. The closed session was motioned to adjourn by Council Member Atkinson. Council Member Nelson seconded the motion. Mayor Bourne called for a roll call vote:

Council Member Losee – yes
Council Member Atkinson – yes
Council Member Allen – yes
Council Member Nelson – yes
Council Member Munns – yes

Closed session adjourned. Mayor Bourne called the regular meeting back to order.

Council Member Atkinson motioned to adjourn at 9:38 p.m. Council Member Losee seconded the motion, with all council members present voting in favor of the motion. Motion approved.

The meeting was adjourned at 9:38 p.m. by consensus of the Council.

The undersigned, duly acting and appointed Recorder for Garland City Corporation, hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above-referenced date.



Kristal Edwards, Recorder