

Garland City Corporation

City Council Meetings

November 12, 2025

Members Present:

Jeanette Atkinson
Sharla Nelson
Tena Allen
John Losee
Josh Munns
Linda Bourne, Mayor
Kristal Edwards, Recorder

City Council Work Session

Mayor Bourne called the work session for November 12, 2025, to order at 6:00 p.m. at the Garland City Building. The following Department Heads were present: Library Director Linda King, Park Director Shannon King, Public Works Director Travis Atkinson, Police Lieutenant Skyler Gailey, and Code Enforcement Officer RaeAnn Bott.

Library Director – Linda King

Linda reported that she has received a Quality Grant Award and explained the significance of being recognized as a quality library. She also noted that the library was designated as a Carnegie Library, which will allow them to receive a \$10,000 gift for applying to help celebrate the America 250 celebration, which will be awarded in January. In addition, she reported that they have received the Aging Grant of \$ 1,800, which will be utilized for the wreath-making project, and provided an update on the books for the Wellness Garden.

Park & Rec – Shannon King

Shannon reported an overview of the football playoff championship games. He reported that the Commissioner was made aware that some football helmets are not in compliance. He reported the cost of new helmets and the cost to recondition the current helmets. He reported that he will winterize the park restrooms after Saturday, November 15th. He noted that he is working on obtaining a proposal for a park rule sign to be ordered and installed at the park. He presented two quotes for a lawn mower. A discussion ensued regarding the pricing and quality of each mower.

Public Works – Travis Atkinson

Travis reported that they have changed additional water meters and lids have been replaced, and also identified more no-reading meters that need to be replaced. He noted that the sewer is running smoothly and is back to once a week. He revisited the topic of ordering a snowplow blade from the previous meeting and has a purchase order for salt. Council Member Nelson asked about storm drains. Clean-out has not started yet, but it is on their radar. Council Member Atkinson recommended that Public Works utilize the city app so that residents can report potholes. A brief discussion on potholes.

Police Report – Skyler Gailey

Skyler reports that Lanette Sorensen will not be able to attend tonight's meeting, but if anyone has any questions regarding the recent statement, to contact her directly. He reported that Brent is the newly hired officer and that another officer will begin on December 1st. He provided an update on the COPS Foundation meeting and monument update for Sergeant Sorensen and Officer Estrada. He reported that this will be held IN Washington, D.C., during Police Week from May 11th-17th, with May 13th being the ceremony for the fallen officers. There is fundraising underway to support the costs for the whole police department to attend. Other agencies would assist with coverage. He reported that there has been no contact with the owner of the movie theater building. Could pursue a court summons regarding why the building is not boarded up. Additionally, he reported that there will be a clay pigeon shoot at Cache Range, and

all proceeds will go to the Estrada and Sorensen families. Lastly, he reported that the police banquet will be on December 8th.

Code Enforcement Report – RaeAnn Bott

RaeAnn reported that she sent out a few weed notices to homeowners and emails to contractors regarding trailers and construction equipment needing to be moved off the road. Most have been cleared. She provided an update on the fowl ordinance to include a fowl permit and application that will be further discussed in council. Council Member Allen asked whether any burn restrictions apply in situations where a person sleeps with their window open and smoke from a neighbor's outdoor fire enters their home.

Council Member Nelson questioned Travis about fire hydrants. It was reported that three hydrants need repair and the broken one is covered. It was noted that this is a priority, and these will be fixed soon. Lastly, it was reported that Hunter will be on-call during Thanksgiving.

The work session was adjourned at 6:47 p.m.

City Council Meeting

Mayor Bourne called the November 12, 2025, City Council Meeting to order at 7:00 p.m. at the Garland City Building. Council Member Atkinson offered a thought and prayer, and the Pledge of Allegiance was led by Council Member Losee.

Council Member Atkinson motioned to approve the agenda. Council Member Losee seconded the motion. The motion passed unanimously.

Council Member Nelson motioned to approve the minutes for October 15, 2025. Council Member Allen seconded the motion. The motion passed unanimously.

Open Comments

Donnie Howell reported that the stop signs near the elementary school are too high and out of sight and are being ignored by drivers, causing a safety hazard. He would like them to be replaced.

Old Business

Discussion & Possible Action on Police Pay Scale, Ordinance O-25-11

It was reported that the last ordinance passed was incorrect. Ordinance O-25-11 has been revised. A brief discussion was had on the pay scale. Council Member Nelson motioned to approve Ordinance O-25-11, an ordinance of the city of Garland, Utah, amending Ordinance O-25-09, adopting an amended pay scale for Garland City Police Officers. Council Member Atkinson seconded the motion. Mayor Bourne called for a roll call vote:

Council Member Atkinson – yes
Council Member Nelson – Yes
Council Member Allen – Yes
Council Member Losee – Yes
Council Member Munns – Yes
Ordinance passed.

New Business

Action on Election Canvass

Kristal conducted the canvass. A cursory review of the ballot tabulations was made. She reported that there were 702 ballots cast. Six ballots were received after Tuesday, November 4th, which were too late and not counted. The number

of ballots counted on election night was 434 for an election night percentage of 32.61. There were 11 provisional ballots counted and 2 provisional ballots not counted. (Provisional Ballot Report attached). After counting the valid mail and provisional ballots, the percentage of ballots counted was 52.74 percent, a total of 702 ballots.

The final ballots cast per candidate are:

Linda Bourne	280
Daniel Nolan Austin	418
Jeanette Atkinson	361
John Losee	264
Jon Powell	229
James Richard Hall	444

Jeanette Atkinson, James Richard Hall, and Daniel Nolan Austin were elected to the three available four-year terms. She had the council sign the certification. A motion was made by Council Member Losee to accept the results of the 2025 Garland Municipal General Election as submitted by the Election Official. The motion was seconded by Council Member Nelson and unanimously carried.

Senior Center Presentation

Jenny encouraged all her senior residents to vote and continue researching upcoming issues. She provided sales tax clarification, reporting that sales tax revenue goes only to infrastructure and noting that funding comes from property taxes, along with state and federal funds. She expressed her concerns regarding contributions and fundraising. A discussion ensued regarding the expenses and cost of the meals for the residents. Council Member Allen expressed appreciation for the work being done and noted that decisions are based on budget and priorities.

Police Recognition

Skyler reported that the September Employee of the Month is Officer Donnie Howell. He expressed his appreciation as he is willing to cover any shifts and help out with the department when needed. Council expressed its appreciation.

Discussion on Guidance of Contact with Outside Party

The mayor read a letter from the city attorney regarding guidance on contact with developers and outside parties. The need to strictly comply with the Open Meetings Act. A brief council discussion followed.

Discussion on Coalition Committee Resolution R-25-20 America 250 Project

Council Member Atkinson reported that a community committee is needed in order for the city to apply for grant funding for paper utensils regarding the American 250 Celebration Project. This committee will help organize a potluck meal to celebrate America. She needs five members to join. Council Member Atkinson motioned to pass Resolution, R-25-20, a resolution supporting America 250 Utah and recognizing and approving the Garland City Utah 250 Community Committee. Council Member Losee seconded the motion. Mayor Bourne called for a roll-call vote:

Council Member Atkinson – yes
Council Member Nelson – Yes
Council Member Allen – Yes
Council Member Losee – Yes
Council Member Munns – Yes
Resolution passed.

Discussion on Fowl Ordinance

RaeAnn reported that the fowl ordinance has not been implemented. She created a permit and application for fowls, which would need to be renewed each year. A discussion ensued regarding the ordinance.

Discussion and Possible Action on Purchase Orders

PO#8316 – Council Member Atkinson motion to approve PO#8316 for park and rec lawn mower. Council Member Nelson seconded the motion. The motion passed unanimously.

PO#8340 – Council Member Losee motioned to approve PO#8340 for salt for public works. Council Member Nelson seconded the motion. The motion passed unanimously.

PO#8343 – Council Member Nelson motioned to approve PO#8343 for the snowplow blade for public works. Council member Atkinson seconded the motion. Council Member Losee questioned the quality of the current snowblade. The motion passed unanimously.

Mayor and City Council Reports

Mayor Bourne reported that CAPSA received a \$3.5 million grant from COVID funding and should know by November 20th if it has been received. CAPSA extended an appreciation to Council Member Munns for mowing. In addition, she reported that the City Planner, Valerie, has resigned, which will be effective in February, but is open to renegotiating. Lastly, she reported that the drones have been effective for the mosquito spraying.

Council Member Allen

No report.

Council Member Atkinson

Council Member Atkinson reported that Frosty Fest will be held on December 5th at 5:30 p.m. She reported that the Candy Cane Scavenger Hunt details will be on the city app and encourages all residents to download the app.

Council Member Losee

Council Member Losee expressed his appreciation to Linda for doing a great job at the library and Shannon for doing a great job with the park.

Council Member Munns

Council Member Munns reported that the manhole on North Main is down too far and needs a sidewalk. A brief discussion ensued.

Council Member Nelson

Council Member Nelson reported that the Planning Commission is working on code rewrites and improvements.

Skyler reported that he is seeking this year's family nominations for Sub for Santa. Council Member Atkinson advised that she can reach out to the Kiwanans club for recommendations. Lastly, he reported that Shop with a Cop will be on December 6th.

Additionally, Mayor Bourne reported on the upcoming Christmas party and work session next week.

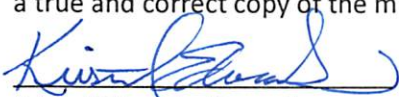
Financial Review – Approval of Payroll and Accounts Payable

Council Member Atkinson motioned to approve the coding for payroll and accounts payable. Council Member Allen seconded the motion, with all council members present voting in favor of the motion. Motion approved.

Council Member Losee motioned to adjourn at 8:30 p.m. Council Member Munns seconded the motion, with all council members present voting in favor of the motion. Motion approved.

The meeting was adjourned at 8:30 p.m.

The undersigned, duly acting and appointed Recorder for Garland City Corporation, hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above-referenced date.


Kristal Edwards, Recorder